



Circumstance Claim Date: _____

Circumstance Reported By: _____ Agent Name _____

Insured's Name: _____ Policy No: _____

Insured's Address: _____

Insured's Contact Name: _____ Email _____

Office #: _____ Mobile #: _____

Project Name: _____ Start Date: _____

Project Location (City/State): _____ End Date: _____

Project Type/Description: _____

Insured's Scope/Services: _____

Insured's Client: _____

Claimant (If Not Client): _____

Owner: _____ Developer: _____

General Contractor: _____ Subcontractor: _____

AR: _____ CV: _____

ST: _____ MC: _____

GT: _____ EL: _____

MEP: _____ Survey: _____

CM: _____ Other: _____

Lawsuit: _____ Insured Named: _____ Date Served _____

Subpoena: _____ Date Served: _____

Description of Problem or Issue: (Use additional pages if needed.)

Please attach any relevant documents, including but not limited to the lawsuit, subpoena, claim or demand letter, emails of concern and contracts. Email to: bcpclaims@berkleycp.com